



FRIENDS OF TUALATIN RIVER NATIONAL WILDLIFE REFUGE

July 23, 2019 Board Meeting Minutes

Present: Bonnie Anderson, Dawn Carovano, Alan Christensen, Tom Hartz, Sharon Miller, Michelle Miller, Mark Newell, Scott Owen, Willem Stoeller, Irene Vlach.

Excused: Gary Fawver, Cheryl Hart, Keith Mays, Peter Paquet, Michelle Scholz, Ed Squiers.

Staff: Curt Mykut, Larry Klimek, Eva Kristofik.

We have a quorum.

I. Call to Order (6:45pm)

II. Approval of Agenda

Motion to approve the agenda:

1. Tom
2. Alan

Passed, all in favor.

III. Consent Agenda

A. Approval of May and June Meeting Minutes

B. Financial Reports
Reports were provided electronically.

C. Bird Festival Report
No report

D. Visitor Services Report
Report was provided electronically.

E. Photo Society Report
No report

F. Restoration Report

No report

G. Membership Committee Report

Report was provided electronically.

H. Executive Committee Report

See Agenda

Motion to approve the Consent Agenda:

1. Willem

2. Dawn

Passed, with all in favor.

IV. Report

V. New Business

A. Curt: Update

1P/2P:

FOR is financing the total cost of the restoration of 1P/2P for the amount of \$25,000, which includes 25 hours of project oversight as well as all plant materials, i.e. seeds tubers and plugs, assuming the contractor, Ash Creek would do all the planting. If some planting is done with volunteers, the savings would allow to purchase additional plant materials. Currently the site is clean of invasives. The planting will be dense in order to keep the weeds out. 1P/2P, though man-made, will be transitioning to a naturally functioning system.

Currently the sites are being dewatered. The timeline for planting is September to November.

It was suggested to do a ceremonial kick-off planting as part of the Annual Meeting. To recruit a maximum of members to the Annual Meeting we should send out invitations soon so we have an estimate of how many people will participate in the planting. We hope to get 150 plants into the ground, which should create momentum for an additional 2 plantings. Participants should be encouraged to sign up for the additional plantings at the Annual Meeting – meaning we have to set the dates and provide sign-up sheets, as well as a visual of the progress (“thermometer” to be displayed in the Visitor Center).

The contract with Ash Creek still needs to be signed.

Motion to agree that we can enter into a contract with Ash Creek for \$25,000 for the 1P/2P replanting project.

1. Willem

2: Alan

Discussion: Alan will take the lead in organizing the volunteers; Mark will help.
Passed with all in favor.

Wapato:

This summer trees of a value of \$20,000 and provided by Clean Water Services, will be planted. In the late winter planting will take place on the N. end of Wapato, near the pump station bridge.

The Friends would be involved in some portion of the planting. The rest will be done by the contractor, with funding from USF&W. The planting opportunity for volunteers should be highlighted as a privilege, as it would be a chance to visit Wapato which is still closed to the public. Because the area is subject to periodic flooding the planting dates cannot be set until shortly before the proposed planting.

It was suggested to set up a calendar for volunteers to sign up. If the area is flooded they would be notified on the Friday prior to the planting events, which will take place in the winter, from January to March. We should also start with a ceremonial planting at Wapato, to generate excitement and volunteers.

The restoration committee will work on the Wapato planting project (Alan, Mark, Nathan, Sarah, Curt).

Chicken Creek:

Restoration work will start in about 2 weeks.

B. Larry: Refuge Update

We have to decide whether to go forward with diversity training. USF&W will have to negotiate a contract with FOR for the financing of the training. Derron should send the initial survey both to USF&W employees and to the Friends participants. The training kick-off meeting will take about 5 hours. It will be followed by a 1 ½ day meeting and then 4- 5-follow-up meetings.

The initial cost is \$4,000. USF&W is committed and Larry will write a statement of work.

Motion to go sign a contract with Derron Cole to be paid with the budgeted funds of this fiscal year:

1. Alan
2. Willem

Passed all in favor.

C. Bonnie: Employee Update

Natan is ready to start working part-time. He would like to attend the National Conservation Training Center training. Bonnie would like to access \$2,500 from staff development funds for his payroll.

Motion: To allocate as needed funds budgeted for staff development for Nathan's salary

1. Bonnie
2. Tom

Passed, all in favor.

D. Bonnie/Alan/Michelle, Sharon: Bylaw Committee Update

The committee worked with a tight timeline in order to be able to send the proposed changes to the FOR membership at large. They primarily reorganized various sections for clarification.

The invitations to the Annual meeting will be sent on Aug. 28 and the final revised version of the by-laws will be uploaded on our website on that day.

Michelle will rewrite the draft. We need to approve the draft before August 26th.

Motion to proceed with the bylaws as amended tonight and post them on our website:

1. Tom
- 2: Willem

Discussion: Michelle will circulate another copy.

Passed, all in favor.

- E. Mark: President Elect, Mentoring Goals, Urban Program – Kim would like to talk to us, August Board Meeting #s. (Quorum?), Summary of Concerns (SOW)

We will grant Kim Strassburg ½ hour at the next board meeting to address the Statement of Work (SOW) agreement issues.

Comments about the SOW and the process by which it was created are to be sent to Mark by Tuesday, July 30. It was suggested to invite her to the August Excom meeting so she can tell us what she wants to talk about and to help her frame the allotted half hour.

VI. Unfinished Business

VII. Announcements

- A. Other Announcements
- B. [Report Volunteer Hours to Bonnie.](#)
- C. E-newsletter articles and deadline. Articles due! ASAP.
- D. Upcoming meeting dates: August 27, 2019, 6:45pm.

VIII. Adjourn (9:35pm)

Motion to adjourn:

1. Irene
2. Tom

Passed with all in favor.